

Fall 12-8-1993

Senate Meeting, December 8, 1993

Academic Senate
Illinois State University

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ACADEMIC SENATE MINUTES

December 8, 1993

XXV, No. 7

Call to Order

Seating of New Senator

Approval of Minutes of November 10, 1993

Chairperson's Remarks

- ACTION ITEMS:
1. Rules Committee Presentation of Graduate Council Recommendation to Offer Honorary Doctorate on Founder's Day
 2. Rules Committee Recommendation for Appointment to Entertainment Committee
 3. Election of Students and Faculty Members to Search Committee for Associate Vice President for Instruction and Dean of Undergraduate Studies
- INFORMATION ITEMS:
1. Academic Plan 1994-1999 Sections I, II, and III

Communications

Committee Reports

Adjournment

Meetings of the Academic Senate are open to members of the University Community. Persons attending the meetings may participate in discussions with the consent of the Senate. Persons desiring to bring items to the attention of the Senate may do so by contacting any member of the Senate.

ACADEMIC SENATE MINUTES

(Not Approved by the Academic Senate)

December 8, 1993

Volume XXV, No. 7

CALL TO ORDER

Chairperson Len Schmaltz called the meeting of the Academic Senate to order at 7:03 p.m. in the Old Main Room of the Bone Student Center.

ROLL CALL

Secretary Jan Cook called the roll and declared a quorum present.

APPROVAL OF MINUTES OF NOVEMBER 10, 1993

Senators Zeidenstein and Winchip: Should be marked "present" on the last page.

Senator Zeidenstein: Page Four, middle of the page, second paragraph, "The Constitution allows for the Academic Senate to delegate legislative authority to, say, the general faculty if it wished."

On Page Eight, the next to the last line of my remarks, should read: "You can always tell our faculty colleagues at the meeting if you think that they are doing us wrong."

Senator Borg: On Page Seven, third paragraph, last sentence should read: "The committee presented its final document as the "charge" for a University Studies Program.

XXV-38

Motion to approve Academic Senate Minutes of November 10, 1993, by Hesse (Second Zeidenstein) carried on a voice vote.

CHAIRPERSON'S REMARKS

Chairperson Len Schmaltz: You have at your places this evening a schedule for second semester. Please fill those out and turn them in to Mary this evening. If you don't know your schedule yet, please try to get them in by January 15th. I would also like to wish everyone happy holidays.

VICE CHAIRPERSON'S REMARKS

Vice Chairperson, Renee Mousavi: I wish everyone happy holidays, and good luck on finals.

STUDENT GOVERNMENT ASSOCIATION PRESIDENT'S REMARKS

Senator Diane Shaya: Ditto to that.

ADMINISTRATORS' REMARKS

PRESIDENT WALLACE: Ditto to that.

PROVOST STRAND: Senators have in their packets an announcement about university wide university studies forums to be held December 6th and 14th. One forum was held Monday evening in CVA and about forty people were in attendance. There was very constructive and helpful dialogue. I would encourage members of this body, if they are able to do so, to attend one of the remaining forums scheduled for Thursday, December 9th, or Tuesday, December 14th in CVA 149 at 7:00 p.m.

Senator Schroeder: Is there any information about the problem of third class mail not being delivered to faculty members?

Chairperson Schmaltz: The Administrative Affairs Committee was considering that issue at their meeting prior to the Senate this evening.

Senator White, Chair of Administrative Affairs: Our committee did briefly consider this issue today. We are going to request that the Vice President for Business and Finance report to the next Senate meeting about the problem of distribution of mail and non-delivery of third class mail.

Senator Wallace: We will have a report early in January. The mail room has 5 FTE people to handle 10 million pieces of mail each year. The third class mail stories circulating on campus are exaggerated. We will bring a report to the Senate in January.

Senator Insel: I am one person who did not receive mail, a Math Journal that comes third class. When I inquired about my mail, I was told that third class mail was thrown out.

Senator Wallace: We are doing a study of that and will report back to the Senate in January. A piece of mail was returned as undeliverable for my administrative assistant, Norma Honn, and was sent back to the mail room. It had her name and building name and was deemed as being "unable to

deliver." We will hopefully have something constructive to report in January.

VICE PRESIDENT FOR STUDENT AFFAIRS, WILLIAM GUROWITZ
wished everyone happy holidays.

ACTION ITEMS:

- 1. Rules Committee Presentation of the Graduate Council recommendation to offer Honorary Degree Doctorate on Founder's Day**

XXV-39

Senator Johnson, Chair of Rules Committee, moved that the Rules Committee recommendation to offer Honorary Degree Doctorates on Founder's Day be approved. (Second, McCune)

Actual wording on page 299 of the University Policy Manual, entitled "Honorary Degree Recipients Selection Procedures," would be amended to have the last sentence read:

"During the nomination and approval process, it is essential that names be held in strictest confidence until the Board has approved the awards and the intended recipient(s) indicate willingness to accept the honor and attend the Graduation ceremonies, or Founder's Day ceremonies."

Dr. Judith Riggs explained that the recommendation was forwarded by the Graduate Council in order to give people on campus more time to spend with the honorary degree recipients. Graduation is a very busy time for everyone at the University, and it was thought that a special Founder's Day Ceremony would provide more time.

Senator Ritch: I am curious what the budget will be for Founder's Day ceremonies, etc. in a time when budgets are tight?

Dr. Riggs: The money presently being used to bring honorary degree recipients to campus in May would be used in February. We don't know where extra money will come from at this time.

Senator Ritch: I would not want the Senate to unwittingly pass a requirement that will cost the University more money.

Senator Liedtke: When we discussed this at the last meeting, you said that the Founder's Day Ceremonies would include full academic regalia. Will there be opportunity for faculty members to rent caps and gowns? Not everyone owns their own.

Dr. Riggs: We haven't planned that far in advance.

Senator Liedtke: I don't know how that would work out in February.

The motion carried on a voice vote.

**2. Rules Committee Recommendation for Appointment
to the Entertainment Committee**

XXV-40

Motion by Johnson (Second, Manns) to appoint Elighie Wilson, Communication, to a 1994 (March) term on the Entertainment Committee carried on a voice vote.

**3. Election of Students and Faculty Members to Search
Committee for Associate Vice President for Instruction
and Dean of Undergraduate Studies**

Senator White: The slate of faculty members is at your place. We obtained these names from the College Deans. One additional name to be added to the ballot is Connie Ley, Home Economics. Vote for three faculty members.

Senator Shaya: You will be voting for two students. Before you wonder why there are only two people on the ballots, I would like to say that these students are chosen through an application process and only two students applied to be on this committee. We did sit down and interview these students and felt that they were competent enough to comprehend the importance of this committee and to devote the time and energy required to serve.

Senator Liedtke: I will continue asking this question all year long. A first semester freshman can not possibly understand a major search. When will you give us more names and names of people more qualified to serve?

Senator Shaya: I appreciate your comments, Senator Liedtke. However, I don't think the age of a person determines their maturity level or their ability to comprehend situations of this magnitude. The application process was put out to the student body for about a week and a half, which was about the time that we had to fill the position. Again, we did take the time to sit down and interview both of these individuals and found them to be competent enough to be able to handle the situation. If you have concerns like that, I would hope that you would send students our way and that would be my suggestion to you.

Senator Liedtke: I would suggest that the Student Government Association contact departments and colleges to obtain the names of more qualified students. There are many honor students and active students who do not know about these positions.

Senator Shaya: Departments should be able to know that we are available for them to call and say, "We have a student in mind who can serve on this search committee," as they have done in the past. If you, yourself, have students in mind, please feel free to call and let us know.

Senator Hesse: Can we nominate students from the floor?

Senator Shaya: Nominees have to be approved by the Student Government Association.

Senator Borg: What would happen if the Senate votes these two students down?

Chairperson Schmaltz: That would delay the process, and the Student Government Association would need to find more nominees.

Senator Manns: When I was a freshman, I was lucky enough to serve on a search committee, and it piqued my interest in student government. I went on to serve on the Academic Senate, and do other things. I now serve as a graduate student senator and a member of the Budget Committee. Another concern is that the Student Government Association operates on a limited budget. I think we should allow freshman the opportunity to serve.

Senator Schroeer: I think for major committee assignments like this, notices should be sent to departments for nominees.

Senator Shaya: I am not aware. The personnel committee of the Student Government Association does all of the searching for students, but there are several ads placed. There are notices posted in the academic buildings, on the bulletin boards for positions. For this specific committee, I cannot honestly say exactly what was done.

Senator Schroeer: I think if a notice were sent to my department, Physics, it would be taken seriously and students from the Physics Club which is pretty active would be interested in serving. I do think a notice sent to departments would be very helpful. Physics students would respond to a special notice.

Senator Shaya: As Senator Manns pointed out, the Student Government Association works with a restricted budget, and also with a limited number of workers. All of your

suggestions are well taken and a I urge you to forward names to us.

Senator Razaki: However limited your budget is, I think it would be well to at least send a letter to department chairs, with an invitation to nominate people.

Senator Razaki: My second question is, how do we vote down a candidate when there are only two candidates.

Chairperson Schmaltz: To be confirmed, a candidate would require 26 votes.

Senator White: The search guidelines read: "The Academic Senate will elect two students to serve on the committee. Hopefully, these students will be selected from those having strong interest in or a major related to the specific area. For example, graduate students would be members of a committee to select the Dean of the Graduate School." These guidelines would not preclude a student being nominated from the floor.

Chairperson Schmaltz: However, if we were to nominate someone from the floor, we would not know if they were willing to serve, or if they were on academic probation.

Senator Manns: The Physics Department should send names to the Student Government Association.

Senator Walker: Can senators serve on this committee?

Chairperson Schmaltz: I would see no reason they could not.

Senator Shaya: I would like to say that these students are very excited to serve on this committee. The Student Government Association would not have forwarded their names to this body if we did not feel they could serve in the best capacity possible. I think we need to involve freshman at an early age and give them a responsibility like this. It helps them become stronger leaders and get involved throughout their college education. In response to Senator White, the information we received was that the names had to be selected through the SGA, that is why we proceeded that way.

Senator Liedtke: I would suggest that the next time names of students are needed that departments be notified. There are students who are very active in the department and members of the honor society, etc. who would be willing to serve.

Chairperson Schmaltz: We need to check the guidelines carefully each time in respect to what they say in regard to where the names come from. In some cases, like the Provost's Search Committee, it read that they were to be nominated by the Student Government Association. The Senate will be more sensitive to this issue in the future.

Senator Razaki: What about tonight?

Chairperson Schmaltz: The Chair rules that nominations are acceptable from the floor.

There were no additional nominations.

The two student candidates were voted upon and elected:

Jennifer Nolan, Junior, POS

Amy Wojtas, Freshman, History/Spanish

The three faculty representatives elected were:

William Archer, Art

Connie Ley, Home Economics

Nancy Lind, POS

INFORMATION ITEMS

1. Academic Plan 1994-1999 - Sections I, II, and III

Senator Paul Walker, Chair of Academic Affairs Committee: Senators received Sections I, II, and III of the Academic Plan 1994-1999, along with a cover letter from Dr. Anita Webb-Lupo. It is presented to you this evening as Information Only, the Senate does not need to approve it. Section I includes the Mission and Goals (the University Mission Statement as well as individual College Mission Statements). The Senate approved the revised Mission Statement earlier this year. Some of the colleges changed their mission statements, and those changes are reflected here. It was our opinion that they did not change the substance of the mission statements. Section II contains the Academic Planning Priorities. The eight planning priorities are the same as they were a year ago. They give the updates and progress that has been made. In light of the PQP process, some have not been changed at this point in time. Section III contains Program Initiatives that may be coming forward at some point. Dr. Anita Webb-Lupo is present for questions.

Dr. Anita Webb-Lupo: I would direct your attention to the last paragraph of my cover memo that reads, "You are encouraged if you have any suggestions to put them in writing and to send them to the Academic Affairs Committee prior to December 17, 1993." You have a week to do that.

COMMUNICATIONS

Provost Strand: Senators received in their packets a memo to President Wallace and me from the Graduate Council and the University Research Committee regarding their response to the IBHE Productivity Paper entitled "Enhancing Quality and Productivity in Illinois Higher Education: Faculty Roles and Responsibilities," dated September 8, 1993. The feeling on the part of the President and I as well as other faculty members was that there were some misstatements of fact and erroneous conclusions drawn by the IBHE staff in their paper. We are also hopeful that this document will be discussed at the January Board of Regents meeting. This memo reflects some very excellent work on the part of the Graduate Council and the University Research Committee in attempting to dispel some of the erroneous assumptions regarding this very important IBHE document.

Senator Walker: I have a question. I know we have a faculty caucus immediately following Academic Senate. Could committees have about fifteen minutes for a short meeting?

Chairperson Schmaltz: The faculty caucus was called following Academic Senate meeting because three committees were meeting prior to the Senate meeting. The question is do we hold the faculty caucus prior to the committee meetings and make the students wait until after the caucus, or do we hold the committee meetings first and make everyone wait.

Senator Liedtke: There are students who need to attend their committee meetings.

Chairperson Schmaltz: Therefore, you are arguing that we should have the committee meetings first.

Senator Wilner: Many students need to go home and study for their final examinations.

Senator Johnson: Rules Committee is not planning to meet.

Senator Nelsen: Budget Committee has a short meeting.

Senator Walker: Academic Affairs Committee needs to meet briefly.

Chairperson Schmaltz: There will be a fifteen minute recess for committees to meet before the faculty caucus, which will convene at 8:15 p.m.

Senator Wilner: For senators who wish to do some good, there is a homeless shelter downtown that really needs volunteers.

Chairperson Schmaltz: I would like to thank Dr. Riggs and Dr. Webb-Lupo for helping to count ballots this evening.

COMMITTEE REPORTS:

ACADEMIC AFFAIRS COMMITTEE: Senator Walker stated that he would like to reiterate what Provost Strand announced regarding the university wide University Study Forums to be held on Thursday, December 9, and Tuesday, December 14, in CVA 149 at 7:00 p.m. I would encourage all senators to attend. The Academic Affairs Committee is accepting input from many constituencies across campus, individual faculty, college councils, etc. and are reviewing all responses before making a decision on this.

ADMINISTRATIVE AFFAIRS COMMITTEE: Senator White had no report.

BUDGET COMMITTEE - Senator Wayne Nelsen had no report. Budget Committee will meet after Senate adjournment.

FACULTY AFFAIRS COMMITTEE - Senator Khalid Razaki announced that the Faculty Affairs Committee would hold a joint meeting with the Student Affairs Committee before Academic Senate on January 26, 1993.

RULES COMMITTEE - Senator Eric Johnson reported that Rules Committee had no report. He thanked his committee for all their help this year.

STUDENT AFFAIRS COMMITTEE - Senator Casie Page had no report, Student Affairs Committee would meet briefly.

MOTION TO ADJOURN

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Motion to adjourn by Zeidenstein (Second, Razaki) carried on a voice vote. Academic Senate Meeting adjourned at 7:55 p.m.

FOR THE ACADEMIC SENATE

JANET M. COOK, SECRETARY

